

**Bolsover District Council**

**Council on 6<sup>th</sup> March 2024**

**Proposed Calendar of Meetings 2024-2025**

**Report of the Portfolio Holder for Governance**

<b>Classification</b>	This report is Public
<b>Report By</b>	Jim Fieldsend Director of Governance and Legal Services and Monitoring Officer

**PURPOSE/SUMMARY OF REPORT**

To present for Council's approval the proposed Calendar of Meetings for 2024/25.

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**REPORT DETAILS**

**1. Background**

- 1.1 Each year the Council considers a calendar of its meetings for the forthcoming municipal year. This is to ensure that the Authority has in place an efficient meeting schedule that meets the needs of Members and facilitates decision making in line with statutory deadlines.

**2. Details of Proposal or Information**

- 2.1 Attached at Appendix 1 is the proposed calendar of meetings for 2024/25.

**3. Reasons for Recommendation**

- 3.1 To ensure the Council has in place an effective and efficient calendar of meetings for 2024/25 that facilitates decision making in line with statutory deadlines.

**4. Alternative Options and Reasons for Rejection**

- 4.1 There are no alternative options as the Council needs to agree a calendar of meetings.

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## **RECOMMENDATION(S)**

1. That the 2024/25 calendar of meetings, attached at Appendix 1, be approved.
2. That delegated authority be granted to the Governance and Civic Manager following consultation with the Chair of the relevant Committee(s)/Working Group(s) to amend the calendar of meetings 2024/25 as and when required.

Approved by Councillor Duncan McGregor, Portfolio Holder for Governance

### **IMPLICATIONS:**

**Finance and Risk:**            Yes             No

**Details:** There are no finance or risk implications arising from this report.

On behalf of the Section 151 Officer

**Legal (including Data Protection):**            Yes             No

**Details:** There are no legal or data protection implications arising from this report.

On behalf of the Solicitor to the Council

### **Environment:**

Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.

**Details:** This report has no impact on the Authority meetings its carbon neutral target of enhancing the environment.

**Staffing:**            Yes             No

**Details:** There are no staffing implications arising from this report.

On behalf of the Head of Paid Service

## DECISION INFORMATION

<p><b>Is the decision a Key Decision?</b>          A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:</p> <p><b>Revenue - £75,000</b> <input type="checkbox"/> <b>Capital - £150,000</b> <input type="checkbox"/>  <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	No
<p><b>Is the decision subject to Call-In?</b>  <i>(Only Key Decisions are subject to Call-In)</i></p>	No

<p><b>District Wards Significantly Affected</b></p>	None
<p><b>Consultation:</b>  <b>Leader / Deputy Leader</b> <input checked="" type="checkbox"/> <b>Executive</b> <input type="checkbox"/>  <b>SLT</b> <input type="checkbox"/> <b>Relevant Service Manager</b> <input checked="" type="checkbox"/>  <b>Members</b> <input type="checkbox"/> <b>Public</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/></p>	Details:

<p><b>Links to Council Ambition: Customers, Economy and Environment.</b></p>
<p><b>Customers</b>          Improving customer contract and removing barriers to accessing information – public engagement in decision making and democracy is key.</p>

<p><b>DOCUMENT INFORMATION</b></p>	
<p><b>Appendix No</b></p>	<p><b>Title</b></p>
<p>1</p>	<p>Draft Calendar of Meetings 2024/25</p>

<p><b>Background Papers</b></p>
<p><i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive you must provide copies of the background papers).</i></p>
<p>None</p>